

Lake Washington School  
District/NEVAC  
**COSMETOLOGY PROGRAM**

2009-2010  
**EVERGREEN BEAUTY COLLEGE**

Administered by the Lake Washington School District  
Career & Technical Education Office  
(425) 702.3283 (phone)  
(425) 702-3325 (fax)

# STUDENT COSMETOLOGY PACKET APPLICATION PROCESS\*

2009-2010

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**\*Career Specialists - please forward all required student documents to:**

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Career & Technical Education  
Lake Washington School District  
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Redmond WA 98073  
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(425) 702-3325 Fax  
abuechler@lwsd.org**

January, 2009

TO: COSMETOLOGY CANDIDATE

This information packet is provided to assist you with your decision to enroll in the High School Cosmetology Program. This program, administered by the Lake Washington School District, is open to students from other districts through NEVAC, the North East Vocational Area Cooperative. Training is available through agreements between Lake Washington School District, NEVAC, and Evergreen Beauty College.

Please read the enclosed information carefully and discuss it with your parent/guardian. The following information is provided to clarify the intent, purpose, and procedures for high school seniors who wish to participate in a state-approved Cosmetology Program. Students enrolled in the Lake Washington School District/NEVAC program may take advantage of up to **1460 hours** of tuition-free instruction.

### **ENTRY REQUIREMENTS FOR THE 2009-2010 SCHOOL YEAR**

1. Senior standing for the 2009-2010 school year - the student must be on schedule to graduate in **June 2010**. NOTE: According to state guidelines, a student must have "academically completed the eleventh grade of high school..." prior to acceptance. Students must be enrolled in, and attending, a secondary high school while participating in the cosmetology program. Students not meeting this requirement will be subject to withdrawal from the training.
2. The student must be able to complete all high school graduation requirements the first two periods of the school day or less before traveling to attend the Cosmetology Program. The total of the graduation requirements and the cosmetology credits must make graduation possible.
3. All attendance requirements for high school and beauty school must be adhered to or students will be dropped from the program.
4. The student must provide his/her own transportation. A travel permission form is required for all students traveling to and from the Beauty School.
5. Students must furnish his/her own uniform and the cost of a beauty kit (purchased through the beauty school). The cost for the beauty kit is \$1600 (subject to change), and includes the state testing fees, lab coat, personalized business cards and the Business Program Books. After being accepted into the program, Evergreen Beauty College requires \$150 that is non-refundable in order to hold your spot in their class.

6. Students must pass a basic skills assessment test taken at the beauty school before final enrollment in the program. Students will be required to submit an essay to why they have chosen the Cosmetology Program as their field of interest. A salon visitation may be required.

Placement in the program will not be on a first-come, first-served basis. All completed student applications will be collected through the application period February 1 to May 1. After May 1, the beauty school will coordinate with the LWSD Career & Technical Education Office to confirm that all requirements have been met:

1. Application
2. Transcript
3. Visitation Confirmation Form
4. Assessment Test Results
5. Preference Form

When the requirements above are met, along with the information from the interview, the beauty school staff will then make their choices of who will be offered a spot in their program.

If a student chooses Evergreen Beauty College, and they are approved for the class, they will be required to pay a \$150 commitment fee to the school, which will be applied toward the cost of their kit when they start class. If the student, after paying the fee changes their mind about participating, they will forfeit the \$150.

Students will be notified as soon as possible, after May 1, of acceptance into the program.

**NEVAC/LAKE WASHINGTON SCHOOL DISTRICT  
HIGH SCHOOL COSMETOLOGY PROGRAM  
STUDENT APPLICATION PROCESS**

1. Obtain a Cosmetology Packet and NEVAC Application or Lake Washington School District Application (if Lake Washington student) from your Career Specialist. Fill out the NEVAC Application and give to your Career Specialist.
2. Review credits/graduation status (See Entry requirement #1 on Page 1). Obtain a current high school transcript from your Counseling Office and give to your Career Specialist.
3. A school visitation may be made between February 1 and May 1. Allow 1 ½ hours for the interview and assessment test. You are responsible to take the Visitation Form from the Application Packet with you to the school, the school will complete and forward to the Lake Washington School District Career & Technical Education Office.

Evergreen Beauty School  
14045 NE 20th  
Bellevue, WA 98007  
Phone: 425-643-0270  
Contact: Frank Trieu

4. Attend the required ***Cosmetology Orientation on March 25, 2009 (Wednesday) at 7:00 pm*** with your parent(s) or guardian(s). You will be able to ask questions of the guest speakers and Beauty School owner. The orientation will be held at:

**Lake Washington School District  
Hughes Room  
16250 NE 74th Street  
Redmond, WA 98052  
(425) 702-3200**

5. Classes begin: ***Evergreen Beauty College*** ***July 7, 2009***  
***September 8, 2009***
6. Complete and submit application process by May 1, 2009.  
See Requirements pages 1 & 2.  
You will not be accepted into the program until all requirements have been met.

**COSMETOLOGY TRAINING FEE SCHEDULE  
FOR THE 2009-2010 SCHOOL YEAR**

Summer 2009	280 Training Hours (Average) (Paid by LWSD)	Tuition: \$0
July-August	Monthly enrollment charge (2 months)	Fee: \$330/month
	Student Supply Kit: \$1600 Student pays directly to the Beauty School	Kit: \$1600 (subject to change)
School Year September/June 2009-2010	1180 Training Hours District paid training is provided until high school graduation, June 2009	Tuition: \$0
	Monthly enrollment charge (10 months)	Fee: \$330/month
Summer 2010	340 Training Hours Paid directly to the Beauty School at a special student rate of \$2.65 per hour* (subject to change)	Tuition: \$901* (subject to change)
	Monthly enrollment charge (3 months)	Fee: \$330/month
Costs	<b>1460 Hours:</b>	<b>\$ 0</b> (Paid by LWSD)
	<b><u>340 Hours:</u></b>	<b>\$901*</b> (subject to change)
	<b>1800 Hours</b>	
	<b>15 months enrollment charge</b>	<b>\$4950</b>
	<b>Student Kit:</b>	<b>\$1600*</b> (subject to change)
	<b><u>Student Total:</u></b>	<b><u>\$7,451*</u></b> (subject to change)

District-paid training is provided until high school graduation, June 2010.

The student must complete the 1800-hour Cosmetology program by August 31, 2010 to be eligible for the summer student rate of \$2.65 per hour.\*

If the 1800 Cosmetology training hours are not completed **by August 31, 2010 the Beauty School will charge you the adult rate for the remaining hours.**

\*subject to change

**LAKE WASHINGTON SCHOOL DISTRICT/NEVAC COSMETOLOGY  
HIGH SCHOOL PROGRAM VISITATION CONFIRMATION  
EVERGREEN BEAUTY COLLEGE**

Student: \_\_\_\_\_  
 Visitation Date: \_\_\_\_\_  
 Home High School: \_\_\_\_\_  
 District: \_\_\_\_\_

**To be completed by the beauty school interviewer:** Based on the information gained during the interview, please evaluate the applicant by circling the appropriate number.

	<u>LOW</u>			<u>HIGH</u>		<u>COMMENTS</u>
Personal Appearance	1	2	3	4	5	
Mature Attitude	1	2	3	4	5	
Interest Level	1	2	3	4	5	
Success Prediction	1	2	3	4	5	
Basic Skills Aptitude	1	2	3	4	5	

Did the applicant make an appointment with the school's interviewer? YES\_\_\_ NO\_\_\_

Did the applicant arrive at the appointed time? YES\_\_\_ NO\_\_\_

If NO, please comment:

Did the applicant take the Basic Skills Assessment? YES\_\_\_ NO\_\_\_

Beauty School Interviewer: Please allow applicants the opportunity to observe your students and view the equipment and facilities. Return this form and copy of skills assessment test as soon as possible following the interview.

=====

**To be completed by the beauty school upon completion**

Basic skills assessment passed: YES\_\_\_ NO\_\_\_

\_\_\_\_\_  
**Interviewer's Signature**

\_\_\_\_\_  
**Date**

**COSMETOLOGY PREFERENCE FORM  
EVERGREEN BEAUTY AND BARBER COLLEGE  
2009-2010**

**RETURN TO YOUR CAREER CENTER**

NAME: \_\_\_\_\_

HIGH SCHOOL: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

Should you be accepted as a trainee based on your interview, completed paperwork, and space availability, please note your preference as to when you would like to begin training.

Your preference to begin training:

\_\_\_\_\_ Summer 2009      July 7, Evergreen Beauty College

\_\_\_\_\_ Fall 2009      September 8, Evergreen Beauty College

The following signatures acknowledge an understanding of the policies, procedures, costs, and expectations for the Cosmetology Program.

\_\_\_\_\_  
Student's Signature & Date

\_\_\_\_\_  
Parent/Guardian's Signature & Date